

2012 Tax Credit Certified Technician Renewal Application (Currently Certified Technicians)

To maintain certification status for 2012, you must complete this application, sign the agreement, participate in an Oregon Department of Energy tax credit update conference call (if required) and successfully meet the training requirements for the specific technology.

1. Technician Identification

Name _____
Home Address _____
City, State Zip _____

E-mail _____
Home Phone _____

2. Employer Information

Company Name _____
CCB License Number (required) _____
Address _____
City, State Zip _____

Contact _____
Phone _____
Fax _____
E-mail _____

3. Technologies

Check the technologies that you provide verification and/or installation services for:

Solar Electric (PV)
Solar Thermal

Third party financed systems (PV)
Geothermal

4. Oregon Department of Energy Tax-credit Update Conference Call

Solar technicians are required to attend a conference call update (if scheduled). Attendance is recorded by Oregon Department of Energy staff. The call covers changes in the program, problems that have been found in the field and an opportunity for technicians to provide suggestions for the Oregon Department of Energy. Solar Thermal and Solar Electric calls are handled jointly. You must call the Oregon Department of Energy to pre-register for the calls.

5. System Verifications

Each technology requires a minimum number of verifications to maintain status without retaking examinations. The Oregon Department of Energy (ODOE) has records of the Residential Tax Credit applications you verified. Check the appropriate line and indicate how many systems you have verified during 2010-2011.

Solar Electric (PV) I was responsible for verifying _____ systems in 2010-2011 met ODOE requirements.

Solar Thermal (ST) I was responsible for verifying _____ systems in 2010-2011 met ODOE requirements.

Ground Source Heat Pump (GSHP) I was responsible for verifying _____ systems in 2010-2011 met ODOE requirements.

Continuing Education

Each technology requires a minimum number of **technical** continuing education credits to maintain status without retaking examinations. Solar continuing education includes technical training approved by either the Oregon Solar Energy Industries Association or the Director of the Oregon Department of Energy for the specific technology (PV or ST). Solar electric certification requires 8 hours of PV continuing education if no systems were verified, 6 hours of PV continuing education if 1 system was verified, and 4 hours if 2 or more systems were verified. Solar thermal certification requires 8 hours of ST continuing education if no systems were verified, 6 hours of continuing education if 1 system was verified, and 4 hours if 2 or more systems were verified.

Geothermal requires a verification of one installation or 2 hours of continuing education,

(PV, ST, GSHP)

Technology	Course Name	Instructor	Date	hours
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

6. Agreement and Signature

A Tax-Credit Certified Technician must:

1. Assure the system is of high quality, performance and durability.
2. Assure the system owners have received a two-year full written warranty for the system that lasts no less than 24 months after the system is installed.
3. Complete requirements specified for the technology and participate in annual update telephone conference call.
4. Deal with both the Oregon Department of Energy staff and Oregon consumers in good faith with the highest professional conduct and adhere to tax credit program rules.
5. Assure that all installations are done in accordance with local building codes and have been properly permitted.
6. Provide the owner with a user manual.
7. Explain proper operation and maintenance of the system to the owner.
8. Complete the technical information on the tax credit application, sign the tax credit application to verify installation and present the tax credit application to the owner to submit to the Oregon Department of Energy.
9. Explain the tax credit application process and pass-through option to the owner.
10. Not make false claims regarding Oregon Department of Energy tax-credit certification.

By signing below I agree to adhere the most current rules governing Oregon’s Residential Energy Tax Credit Program (OAR 330-070), and additional requirements listed above. I understand that failure to meet these requirements is grounds for revocation of this certification by the Oregon Department of Energy. I certify that the information provided is complete and accurate.

I will contact the Oregon Department of Energy of any changes to the information provided within 30 days of said change.

Printed Name

Signature

Date

Mail this completed form to:
Oregon Department of Energy
625 Marion St. NE
Salem, OR 97301-3737
Toll-Free: 1-800-221-8035
Fax: 503-373-7806
Web site: www.oregon.gov/energy

